



Forfeiture of Fee for No-Show

Memo to: Persons Taking the GED Exam

GED applicants who have registered for one or more parts of the GED test must notify the local testing center of their intent to cancel prior to testing. Each test center in the region has a cancellation policy—please abide by the cancellation notification rules of the test center where you are scheduled to test.

Failure to notify the test center of cancellation will result in the forfeiture of GED testing fee(s) and/or MRRAEP scholarship(s). The applicant must pay the \$10 test fee per test subject *before* he/she will be registered to test again.

MRRAEP Regional Test Center Cancellation Policies are as follows:

Washington County Test Center:

- VHCC Testing on Fridays and Saturdays beginning at 9:00 a.m.—must cancel by 8:45 a.m.
- Bristol VEC Testing on Tuesdays beginning at 4:00 p.m.—must cancel by 3:45 p.m.
- Smyth County School Board Testing on Tuesday, Wednesday and Thursday at 4:00 p.m.—must cancel by 12:00 p.m. on Monday prior to testing on Tuesday

Wythe County Test Center:

- WCTC Testing beginning at 5:00 p.m. —must cancel by 4:45 p.m.
- WCTC Testing beginning at 4:00 p.m. —must cancel by 3:45 p.m.

Galax Test Center:

- Old Hillsville Elementary School Testing beginning at 5:00 p.m.—must cancel by 4:45 p.m.
- Old Hillsville Elementary School Testing beginning at 8:00 a.m.—must cancel by 7:45 a.m.
- Galax Crossroads Testing beginning at 5:00 p.m.—must cancel by 4:45 pm

I have read and understand the above conditions of this policy.

Signature of Applicant

Date